

Hollis Brookline Cooperative School District  
Annual District Meeting, First Session  
June 4, 2020





# Zoom Meeting Information

- Details at [www.sau41.org](http://www.sau41.org)
- Click on

**Notice of COOP ANNUAL MEETING**

# Meeting Video

- Brookline Charter channel 192
- Hollis Charter channel 191
- Hollis TDS channel 12
- Live Stream from <https://www.sau41.org/live-stream>

# Resources on sau41.org

- Annual Meeting notice
- Annual meeting warrant
- Proposed budget (MS-27)
- COOP School District Public Hearing, February 5, 2020
- Meeting rules
- Printable ballot

# School Board Members

- Holly Deurloo Babcock, Chair, Hollis
- Tom Solon, Vice Chair, Brookline
- Kate Stoll, Secretary, Brookline
- Elizabeth Brown, Hollis
- Cindy VanCoughnett, Hollis
- Krista Whalen, Hollis
- Beth Williams, Brookline

# Budget Committee Members

- Darlene Mann, Chair, Hollis
- Raúl Blanché, Vice Chair, Hollis
- Matt Maguire, Secretary, Brookline
- David Blinn, Brookline
- Tom Enright, Hollis
- Brian Rater, Brookline
- Lorin Rydstrom, Hollis
- Cindy VanCoughnett, School Board Representative, Hollis

# Administration

- Andrew Corey
- Gina Bergskaug
- Bob Thompson
- Kelly Seeley
- Rich Raymond
- Rick Barnes
- Tim Girzone

Superintendent

Assistant Superintendent

Assistant Superintendent

Business Administrator

Network Administrator

HBHS Principal

HBMS Principal



# Meeting Officials

- Drew Mason
- Diane Leavitt
- James O'Shaughnessy
- Bob Thompson

Moderator

Clerk

District Counsel

Zoom Meeting Host

# Political Calendar

- State-wide Primary Election  
Tuesday, September 8th, 2020
- General Election  
Tuesday, November 3rd, 2020

Hollis and Brookline Moderators  
Encourage You to  
Vote Absentee at Both Elections

# Annual Meeting, Session I

- Present and discuss the rules and procedures used for both sessions of the Annual Meeting and present the Warrant Articles
- Voters may comment and ask questions on the rules and procedures at the appropriate time
- No discussion of the Warrant Articles
- No motions nor amendments will be accepted

# Speaking

- 2 minute maximum
- Limit of 2 questions per speaker
- More instructions later in this presentation

# Why Have This Meeting?

- Schools need a budget for next year
- State law does not provide for default budget
- To get a budget, must have a meeting

# Guiding Principles

- Safe
- Legal
- Simple

# After Session I

- After the session, comments may be directed to [moderator@sau41.org](mailto:moderator@sau41.org) or 603 324-5997 ext 3028
- Submission must include:
  - Statement that submitter is a registered voter in Hollis or Brookline
  - Voter name
  - Voter address, including town
  - Phone number in case further clarification is needed
- Must be received by 3:00 P.M. on Friday, 5 June, 2020



# After Session I, continued

- Submission not considered if inappropriate, offensive, or does not properly identify the voter
- Summary of submissions included in meeting minutes

# Ballot

- Ballot available now on [sau41.org](http://sau41.org)
- Contains question on approving procedures and votes on 10 Warrant Articles
- You may download, print, mark up, and bring
- To save time, we encourage you to bring your marked-up ballot

# Rules for Voting, Saturday, June 6, 2020

- 10:00 A.M. to 3:00 P.M.
- Drive-through voting
- All in line will be allowed to vote
- Brookline at Hollis Brookline Middle School
- Hollis at Hollis Brookline High School
- Chance of rain delay

# Conduct

- Voters to remain in vehicle at all times
- No access to school buildings
- Please do not arrive by foot or bike for worker safety
- Voters and workers to maintain proper social distancing with appropriate face coverings and gloves as necessary
- Please be considerate, patient, and flexible



# Voting Details

- Brookline at middle school
- Hollis at high school
- No voter registration
- No absentee voting

# General Procedure 1

- Drivers will drive up to designated spot for check-in
- Leave windows up
- Place photo IDs for all voters on driver's side window so assistant can read
- Assistant will relay voter name(s) and address to ballot clerk
- When verified, assistant will place Post-It note on windshield with number of voters

# General Procedure 2

- If you need a ballot, assistant will place under windshield wiper
- Golf pencils available
- If you already have marked ballot, proceed to ballot box
- If you need time to vote, go to parking area, mark ballot, place under windshield wiper, proceed to ballot box



# General Procedure 3

- At ballot box, assistant will take Post-it note and ballots
- Count of ballots verified against Post-it note and number of people in vehicle
- Ballots go into box
- Post-it notes are thrown away
- Golf pencil may be kept or returned
- Exit back to MainStreet



Voter Check-in

Enter

Ballot Box

Exit

# Brookline 1

- Enter from Main Street using bus entrance or regular entrance
- Lines merge behind Farley building
- Swing behind grassy patch
- Check-in will be at far end of parking lot

# Brookline 2

- Ballot box at other end of building
- If you already have marked-up ballot, go behind building to ballot box
- If you need time to vote, go in front of building and park
- When ready, put ballot(s) under windshield wiper and go to ballot box
- Exit by Love Lane to Main Street



Enter and Exit

Voter Check-in

Ballot Box

# Hollis 1

- Enter from Main Street to Cavalier Court
- Check-in will be at parking lot next to baseball field
- Ballot box near corner of school where bus lane meets Cavalier Court

# Hollis 2

- If you already have marked-up ballot, go through bus lane in front of building to ballot box
- If you need time to vote, go to main parking lot behind school
- When ready, put ballot(s) under windshield wiper and go to ballot box
- Exit by Cavalier Court to Main Street

# Electioneering

- Sidewalk in front of Farley building
- Sidewalk on Cavalier Court between Main Street and Jeff Smith Way
- May not impede voter access
- Voters may ignore and just keep windows closed



# Counting

- After polls close
- HBMS Multi-Purpose Room
- Limited access for safety
- Broadcast live-stream or cable-TV channels
- Results announced
- End of meeting
- Results will be posted on SAU41 website

# Possible Outcomes

1. Rules fail to pass; meeting adjourned to specific date, time, place, votes on Articles not counted
2. Rules pass but budget (Article 4) defeated; other Articles pass or fail based on count of votes, meeting adjourned to specific date, time, place to address only budget
3. Rules pass and budget passes; all other votes pass or fail based on count of votes

# Public Comment

- Zoom chat feature only enabled to host
- Send chat message to host indicating you want to speak
- Telephone callers press \*9 to alert the host, press \*6 to mute or un-mute your phone
- When recognized, video enabled and un-muted by host
- You may need to also enable video and un-mute yourself

# Speaking

- 2 minute maximum
- Limit of 2 questions per speaker
- Speak to rules, not to warrant articles
- State name, address, town, and that you are registered voter
- Topic limited to meeting rules
- Be germane, brief, polite

# Open for Public Input

# Ballot Vote on Rules

Do you approve the Procedures used by this Meeting, including the conduct of the virtual meeting on June 4th and the voting process used today, which calls the question on each article on the warrant without amendment, thereby ending debate in order to proceed with secret yes-no ballot voting?

# Article 1

- Collective Bargaining Agreement with Hollis Education Support Staff Association
- Third year of three-year agreement
- Raise and appropriate \$81,139

# Article 2

- SB2
- Changes district from traditional meeting to deliberative session and ballot vote
- Citizen petition
- Requires 3/5 super-majority to pass



# Article 3

- 2% tax cap
- Requires Budget Committee to recommend a budget that yields a tax effort (amount raised by taxes) of not more than 2% higher than last year
- Citizen petition
- Requires 3/5 super-majority to pass

# Article 4

- COOP school operating budget
- Raise and appropriate \$23,499,072

# Article 5

- SAU budget
- Raise and appropriate \$910,255
- If defeated, default budget is \$877,075

# Article 6

- Athletic Program and Services Expendable Trust Fund
- Raise and appropriate \$67,000
- From unassigned fund balance

# Article 7

- School Building and Facilities Maintenance Expendable Trust Fund
- Raise and appropriate \$200,000
- From unassigned fund balance

# Article 8

- Special Education Expendable Trust Fund
- Raise and appropriate \$25,000
- From unassigned fund balance

# Article 9

- Contingency Fund
- Raise and appropriate \$100,000
- From unassigned fund balance

# Article 10

- Access future year special education funds if costs exceed budget
- No appropriation



Thank you for attending

Vote on Saturday